**TOWNER EASTBOURNE**

**JOB APPLICATION FORM**

**Thank you for applying for a post at Towner Eastbourne. Please complete all of the application on the following pages. Please do not attach a CV to this form.**

1. If you have any difficulties in filling out this form please contact Michele Monteith on michele.monteith@townereastbourne.org.uk and we will try to help you as much as possible and we will be happy to consider receiving your application in a different format if needed.
2. **Please complete and return by email to:** michele.monteith@townereastbourne.org.uk

**All interviews will take place at Towner Eastbourne.**

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| **Role applied for** |

|  |  |
| --- | --- |
| **First names** | **Surname** |

**Address**

**Telephone daytime evening mobile**

**Email**

**Availability for interview**

**Please tell us dates you cannot do in and around the proposed interview date:**

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**Eligibility to work in the UK**

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| **Do you require a work permit for this employment? (yes or no)** |

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| **National Insurance Number** |

**We are a Disability Confident Committed Employer. The following question is asked because we are committed to offering an interview to candidates with a disability who meet the essential criteria for the role.**

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| **Do you consider yourself to have a disability? YES/NO** |

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| **How did you hear about the job?** |

**REFERENCES**

Please give the names of two people who could be approached for references. At least one should be a recent employer. We will not contact referees prior to interview or without your consent.

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| --- | --- | --- |
|  | **Reference 1** | **Reference 2** |
| **Name** |  |  |
| **Job/title** |  |  |
| **Organisation** |  |  |
| **Address** |  |  |
| **Tel Number.** |  |  |
| **Email address** |  |  |

**1. Work Experience**

**Please give details of paid work, starting with current/most recent employment first**

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| --- | --- | --- |
| **Dates** | **Employer** | **Job title & brief description of duties** |
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**2. Education, Training, Qualifications**

**Please list schools or educational establishments attended, starting with secondary schools**

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| **Dates** | **School/College/University** | **Qualifications gained** |
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**3. Qualifications & Professional Development**

**Please give details of any other qualifications and/or recent professional development**

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| **Dates** | **Organisation** | **Qualifications gained (as relevant)** |
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**4. Volunteer Work & Work Experience**

**Please give details of any relevant voluntary work and/or unpaid work experience**

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| **Dates** | **Organisation** | **Title/duties** |
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**6. Please outline the skills, knowledge and experience you possess which make you suitable for this post.**

***You should demonstrate how you meet the requirements outlined in the person specification. Carry on to another sheet if necessary.***

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| Please sign here to say that the information you have given is, to the best of your knowledge, correct.**Signed: Date:**  |